CHECK-IN INSTRUCTIONS: (after 4pm)

- 1. Please park in the designated parking area and obtain your parking pass.
- 2. Adjust thermostat to desired temperature.
- 3. Enter WiFi password to your devices.

Network: Captain
Password Beachtime

4. Relax.

*Please report any issues and damages to the property manager or owner ASAP, so they can be addressed.

CHECK-OUT INSTRUCTIONS: (before 10am)

- 1. Please leave all used beds unmade. Strip bed sheets and gather into a pile.
- 2. Leave all used towels in pile in bathroom
- 3. Please remove all perishable items.
- 4. Take ALL trash out & place it in the community dumpster. (this is your responsibility and not a part of cleaners duty)
- 5. Load ALL dirty dishes into the dishwasher and start it before your departure. (this is your responsibility and not a part of cleaners duty)
- 6. Remove all personal items.
- 7. Close all blinds.
- 8. Adjust thermostat:

Summer: 75 degrees, Winter: 55 degrees, Fall & Spring: OFF

- 9. Turn off all lights & electronics-Log out of TV apps.
- 10. Close & lock all windows & doors.

We thank you for leaving our home in the condition you found it. We hope you enjoyed your stay and look forward to having you again!



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